Glamorgan School

Children with Special Needs Policy

Rationale:
Children with special needs will be identified and supported effectively within school resources in order to improve and enhance behaviour and/or individual student achievement.

Purposes:
1. To ensure early identification of children with special needs.
2. To provide specific programmes to cater for children with special needs according to funding, staffing and staff expertise.
3. To establish on-going consultation with appropriate outside support agencies.

Guidelines:
1. Special Needs programmes will be reviewed each term by the Senior Management Team (SENCos and Principal) after gathering information from teachers on the Learning and Behaviour School Analysis form.
2. The Special Needs Co-coordinators (SENCos) are responsible for identification and intervention processes.
3. The appropriate SENCo will maintain contact with necessary support services or outside agencies including Resource Teachers of Learning and Behaviour, Group Special Education, and the Moderates Contract personnel.
4. SENCos are responsible for overseeing the implementation of any intervention processes involving outside agencies.
5. Classroom teachers will make planning and teaching modifications for special needs children within available resources.
6. Classroom programmes have priority of place and special needs programmes link with and build on to existing programmes. Close liaison will be necessary between any special needs support personnel and the classroom teacher.
7. Teacher Aides are present to support the teacher's programmes. The teacher remains the key personnel assigned to improve or enhance student achievement.
8. Where the school does not have the resources to meet the special needs of a child, other options will be discussed with parents or caregivers.
9. Individual Education Plans (IEPs) will be developed for children requiring significant adaptations to the classroom programme.
10. IEP meetings will be held twice a year, in Term 1 and in Term 3, two weeks prior to the scheduled Parent/Teacher Discussions.
11. Children with Ministry of Education Behaviour funding will have an IEP once a term.
12. All personnel working with a child who has an IEP will be invited to any IEP.
13. Staff development on special needs will be provided for teachers where deemed necessary.

Signed: _____

Date: _____

Review Date: _____