

The following points are taken from the school Cybersafety agreements. They outline the expectations for students when they are using digital technology and working within a digital environment.

The agreements are completed online at the start of each year.

Student Responsibilities Year 4 - 6

A good citizen thinks, speaks and acts in ways that reflect our shared values. A good 'digital' citizen does this in the online, digital environment. As a safe and responsible user of ICT I will help keep myself and other people safe by following these rules:

1. I can only use the computers and other school ICT equipment for my schoolwork.
2. If I am unsure whether I am allowed to do something involving ICT, I will ask the teacher first.
3. If I have my own user name, I will log on only with that user name. I will not allow anyone else to use my user name.
4. I will not tell anyone else my password.
5. I can only go online or access the Internet at school when a teacher gives permission and an adult is present.
6. I understand that I must not, at any time, use the Internet, email, mobile phones or any ICT equipment to be mean, rude, offensive, or to bully, harass, or in any way harm anyone else connected to our school, or the school itself, even if it is meant as a 'joke'.
7. While at school, I will not:
 - Attempt to search for things online I know are not acceptable at our school. This could include anything that is rude or violent or uses unacceptable language such as swearing
 - Make any attempt to get around, or bypass, security, monitoring and filtering that is in place at our school.
8. If I find anything mean or rude or things I know are not acceptable at our school on any ICT, I will:
 - Not show others
 - Turn off the screen and
 - Get a teacher straight away.
9. I will respect the privacy of others by only entering their online spaces by invitation.
10. I understand that I must not download or copy any files such as music, videos, games or programmes without the permission of a teacher. This is to ensure we are following copyright laws.
11. I can bring my cellphone to school with permission from my parents. I will hand it into the school office when I get to school and collect it after school finishes.
12. The school cybersafety rules apply to any ICT brought to school like a mobile phone.
13. I will not connect any device (such as a USB drive, camera or phone) to school ICT or run any software, without a teacher's permission. This includes all wireless technologies.
14. I will ask my teacher's permission before giving out any personal information online. I will also get permission from any other person involved.

Personal Information includes:

- Name
- Address
- Email address
- Phone numbers
- Photos.

15. I will only use a username or my initials to identify myself in an online environment.

16. I will respect all school ICT and will treat all ICT equipment/devices with care. This includes:

- Not intentionally disrupting the smooth running of any school ICT systems
- Not attempting to hack or gain unauthorised access to any system
- Following all school cybersafety rules, and not joining in if other students choose to be irresponsible with ICT
- Reporting any breakages/damage to a staff member.

17. I understand that if I break these rules, the school may need to inform my parents. In serious cases the school may take disciplinary action against me. I also understand that my family may be charged for repair costs.